



**ASSOCIATE DEGREE NURSING PROGRAM**

**RNSG 2201**

**Care of Children and Families**

**Spring 2022**

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**Shelley Diviney**  
**Vice President, Academic & Student Affairs**

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**Patricia Dusek, MSN, RN**  
**Program Coordinator, ADN Program**

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**Teresa Whitehead, MSN, RN**  
**Assistant Professor, ADN Program**

# RNSG 2201

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**Brazosport College  
Division of Health Professions  
Associate Degree Nursing Syllabus  
RNSG 2201 Care of Children and Families**

## **Instructor Information**

**Instructor:** Teresa Whitehead, MSN, RN

**Office:** HS 100-G

**Office phone number:** 979-230-3232

**Email address:** Teresa.whitehead@brazosport.edu

**Office hours:** Posted and by appointment. Please use email for faster response

## **Course Information**

**Course name:** Care of Children and Families

**Course number:** RNSG 2201

**Classroom:** HS.103

**Class day(s) & time:** Tuesday 9:00am-12:00pm from 01-18-2022 to 05-10-2022

## **Catalogue Course Description**

CIP 5138010014

Study of concepts and principles essential for demonstrating competency performing nursing procedures.

Focus is on knowledge, judgment, skills, and professional values within a legal/ethical framework.

Credit Hours: 2 (1 lecture, 2 lab)

## **Prerequisites**

The ADN program organization and course sequencing utilizes a block curriculum. Nursing curriculum follows Texas Board of Nursing published curriculum. Prerequisite courses provide a foundation for nursing courses. The nursing curriculum progresses from simple to complex.

Required skill level: College-level reading, writing and math.

## **Textbook and Course Material Information**

### **Required**

Rudd, K. and Kocisko, D. (2019) *Pediatric Nursing: The Critical Components of Nursing Care* (2<sup>nd</sup> edition). Philadelphia: F.A Davis. ISBN 978-0-8036-6653-5

“Required course materials are available at the Brazosport College bookstore, on campus or online at <http://www.brazosport.edu/bookstore>. A student of this institution is not under any obligation to purchase a textbook from the college bookstore. The same textbook is/may also be available from an independent retailer, including an online retailer.”

Changes to the syllabus may be made at any time at the discretion of the faculty. Student will be notified of the change. Student acknowledgement of the change(s) will be obtained in written form and retained in student permanent file.

## **COURSE OBJECTIVES**

Course specific competencies and learning outcomes flow from Program Outcomes. Program outcomes are the Differentiated Essential Competencies (DECs), defined and published by the Texas Board of Nursing. (DEC) are defined in four categories; 1) Member of the Profession, 2) Provider of Patient-Centered Care, 3) Patient Safety Advocate, and 4) Member of the Health Care Team. Integral to program and course outcomes are the QSEN Competencies. The QSEN competencies are integrated with DEC competencies throughout the nursing curriculum; progressing from simple to complex.

Texas Board of Nursing Differentiated Essential Competencies (DECs) Diploma and Associate Degree Nursing

### **I. (DEC) Member of the Profession (QSEN) Teamwork and Collaboration**

- A. Function within the nurse's legal scope of practice and in accordance with the policies and procedures of the employing health care institution or practice setting.
- B. Assume responsibility and accountability for the quality of nursing care provided to patients and their families.
- C. Participate in activities that promote the development and practice of professional nursing.
- D. Demonstrate responsibility for continued competence in nsg practice, and develop insight through reflection, self-analysis/care, and lifelong learning.

### **II. (DEC) Provider of Patient-Centered Care (QSEN) Patient Centered Care and Evidence Based Practice**

- A. Use clinical reasoning and knowledge based on the diploma or associate degree nursing program of study and evidence-based practice outcomes as a basis for decision making in nursing practice.
- B. Determine the physical and mental health status, needs, and preferences of culturally, ethnically, and socially diverse patients and their families based upon interpretation of comprehensive health assessment findings compared with evidence-based health data derived from the diploma or associate degree nursing program of study.
- C. Analyze assessment data to identify problems, formulate goals/ outcomes, and develop plans of care for patients and their families using information from evidence-based practice in collaboration with patients, their families, and the interdisciplinary health care team.
- D. Provide safe, compassionate, comprehensive nursing care to patients and their families through a broad array of health care services.
- E. Implement the plan of care for patients and their families within legal, ethical, and regulatory parameters and in consideration of disease prevention, wellness, and promotion of healthy lifestyles.
- F. Evaluate and report patient outcomes/responses to therapeutic interventions in comparison to benchmarks from EBP, and plan follow-up nsg care.
- G. Develop, implement, and evaluate teaching plans for patients and their families to address health promotion, maintenance, and restoration.
- H. Coordinate human, information, and materiel resources in providing care for patients and their families.

### **III. (DECS) Patient Safety Advocate (QSEN) Patient Safety and Quality Improvement**

- A. Demonstrate knowledge of the Texas Nursing Practice Act and the Texas Board of Nursing Rules that emphasize safety, as well as all federal, state, and local government and accreditation organization safety requirements and standards.
- B. Implement measures to promote quality and a safe environment for patients, self, and others.
- C. Formulate goals and outcomes using evidence-based data to reduce patient risks.
- D. Obtain instruction, supervision, or training as needed when implementing nursing procedures or practices.
- E. Comply with mandatory reporting requirements of the Texas Nursing Practice Act.
- F. Accept and make assignments and delegate tasks that take into consideration patient safety and organizational policy.

### **IV. (DECS) Member of the Health Care Team (QSEN) Teamwork and Collaboration**

- A. Coordinate, collaborate, and communicate with patients, their families, and the interdisciplinary health care team to plan, deliver, and evaluate patient centered care.
- B. Serve as a health care advocate in monitoring and promoting quality and access to health care for patients and their families.
- C. Refer patients and their families to resources that facilitate continuity of care; health promotion, maintenance, and restoration; and ensure confidentiality.
- D. Communicate and collaborate in a timely manner with members of the interdisciplinary health care team to promote and maintain optimal health status of patients and their families.
- E. Communicate and manage information using technology to support decision making to improve patient care.
- F. Assign and/ or delegate nursing care to other members of the health care team based upon an analysis of patient or unit need.
- G. Supervise nursing care provided by others for whom the nurse is responsible by using evidence based nursing practice.

Texas Board of Nursing, (2010). Differentiated Essential Competencies (DECs) Of Graduates of Texas Nursing Programs Evidenced by Knowledge, Clinical Judgments, and Behaviors. Retrieved December 12, 2010, from <http://www.bon.state.tx.us/about/pdfs/delc-2010.pdf>

## **STUDENT RIGHTS AND RESPONSIBILITIES**

1. Education is a cooperative effort between the expertise of the Faculty and willingness of the student to learn.
2. The Nursing Faculty believes that you, the student, have certain rights when you enroll in the Nursing Program as well as responsibilities.

### **You have a right to:**

1. Accurate, organized, relevant, cohesive, and quality nursing education and materials.
2. Faculty who are knowledgeable, clinically experienced, up-to-date, and able to communicate information effectively.
3. Quality classroom instruction that is punctual, clearly communicated, stimulating, and presented in a positive learning environment that is free of bias and/or hazards.
4. Quality clinical instruction that is safe, provides a variety of experiences, and guides you toward effective nursing practice.
5. Fair, impartial, and prompt evaluation of your performance, both theory and clinical.
6. Support services to facilitate your participation in the learning process.
7. Regular availability of your faculty (scheduled office hours) for advice and assistance with academic or clinical matters.

### **You have a responsibility to:**

1. Be in charge of your own learning (which includes adherence to the Brazosport College Associate Degree Nursing Program attendance policies). Commit yourself to learning nursing theory and practice through whatever means necessary for you. Be aware of your strengths as a learner and learn to live with or overcome your weaknesses. Be an active participant in all learning experiences.
2. Learn from the expertise and knowledge of the faculty. Be prepared for all classes and clinical experiences and submit all assignments as scheduled.
3. Attend class promptly and regularly. Be attentive to classroom activities, avoid talking out of turn, conversing with friends, or sleeping during a classroom presentation.
4. Follow accepted standards of behavior for nurses as well as Brazosport College codes and standards for behavior on and off the campus. Be prompt and reliable for all assignments and activities.
5. Remember that you are a guest in the clinical agency and demonstrate appropriate social manners.
6. Learn and abide by the agency's clinical policies and procedures. Remember that the primary responsibility of the staff nurses is patient care, not monitoring or instructing you.
7. Allow sufficient time for the faculty to grade assignments with fairness and thoughtfulness. Make appointments with faculty to discuss grades, issues, and concerns.

## **LEARNING STRATEGIES**

Learning strategies used in the course may include power-point presentations, unfolding case studies, large and small group work and discussion, guest presentations, web-based activities, exams, quizzes, and computer software programs to enhance student learning.

## **EMAIL**

Students are expected to USE and check their Brazosport College email address at least twice daily. Your Brazosport College email is the official form of communication. Other email address formats are unacceptable and unreliable. Important information will be conveyed to students via email. Students are responsible for contacting Information Technology at (979) 230-3266 and reporting problems with email or college issued computers. Problems with email do not excuse any student from information conveyed via college email.

## **COURSE REQUIREMENTS, EVALUATION METHODS, AND GRADING CRITERIA**

### **COURSE REQUIREMENTS**

#### **Preparation for Class, Assignments, and D2L**

1. **Students are expected to complete all assignments prior to class and be prepared to participate in classroom discussion.**

BRAZOSPORT COLLEGE has a writing center to assist students as needed with written assignments.

2. All assignments are due on the date and time designated by faculty. Assignments are considered late if not submitted by the specified time and due date.
3. **The American Psychiatric Association (APA) Publication Manual is the selected style manual for nursing programs. All required written work must be formatted in APA style, typed and error free.**
4. Desire to Learn (D2L) is the course platform for course resources.
5. If assignments are scheduled for submission via D2L, the course schedule will specifically indicate D2L submission.
6. Assignments include complete instructions, evaluation criteria, and due date with time.
7. The Desire to Learn time clock is the official clock used for due date and time stamp.
8. Students must have access to a home computer with reliable internet access. Students must purchase a 1080p webcam (webcams that are part of a laptop are acceptable as long as they are 1080p).
9. V-clinical assignments are utilized during this course to provide critical thinking scenario exercises for students. Assignments must be completed by the due date specified in the class schedule and in the Swift River assignment list. Students will be required to score at least 75% on each V-clinical assignment but may continue to work through the assignments until the due date to achieve a higher score. The average of all attempts will be used as the grade posted for each assignment.

#### **Academic Honesty Policy**

Brazosport College assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct including academic honesty. The principle of academic honesty is that all work presented by you is yours alone. Academic dishonesty including, but not limited to, cheating, plagiarism, and collusion shall be treated appropriately. Please refer to the Brazosport College Student Guide and the ADN Student Handbook for more information. The BC Student Guide is available online at <http://www.brazosport.edu>.

Academic dishonesty violates both the policies of this course and the Student Code of Conduct. In this class, any occurrence of academic dishonesty will be referred to the Dean of Student Services for prompt adjudication and may result in failure in this course and program dismissal. Sanctions may be imposed beyond your grade in this course by the Dean of Student Services.

#### **Attendance**

Regular attendance is mandatory. Excessive absenteeism may result in course failure and program dismissal.

1. Students are expected to attend all classes and required events. Participation is integral to learning. Students must use discretion in missing class.
2. Students are required to notify the instructor regarding class absence **ahead** of time via email.
3. **There is no leave of absence in nursing or any health professions program. Students must be conservative in use of absences/tardiness.**
4. During inclement weather or other emergency, the student must make decision regarding safe travel. If Brazosport College's President closes campus, nursing classes will not meet. The BC college home page is the source for campus closing information. Online class will continue to meet as internet

- accessibility allows. If the college is open and student does not attend class, the student is absent.
5. Students must not bring infants or children to class or other program events, such as conferences, seminars, or workshops. Arrangements should be made by students to prevent their children from interrupting the ability to participate in class or causing the disruption of a virtual class.
  6. Students retain sole responsibility for all class content information regarding material or activities during an absence.
  7. Students will be counseled for infractions of the course guidelines outlined in the syllabus and if warranted will be placed on probation with consequences listed for the next occurrence.
  8. In extraordinary circumstances, the Program Chair may consider extenuating circumstances and allow a student meeting all other program and course requirements to continue.
  9. The Program Chair initiates withdrawal of any absent student who ceases to attend classes without withdrawing from courses. The student may receive a failing grade for all courses they are enrolled in.

## **Student Withdrawals**

1. Brazosport College reserves the right to request at any time the withdrawal or dismissal of any student whose health, conduct, clinical performance, patient safety and/or scholastic records indicate that it would be inadvisable for the student to continue with the program.
2. Course withdrawal policies follow published college policies and program policies in the current Associate Degree Nursing Student Handbook.
3. Voluntary withdrawal requires written notification by the student. This notification must be submitted to the Program Chair, and it must include the reasons for withdrawing.
4. Courses dropped on or before semester census date are not recorded on student transcripts. Course withdrawals received after census date and before withdrawal deadline each semester are recorded on student transcripts as a course grade of W. The last date to withdraw from this course is 03/31/2022.
5. Students who have registered and paid for courses are considered enrolled until the student officially withdraws by submitting a withdrawal form to the registrar and Program Chair. Ceasing to attend class does not terminate enrollment. The student is liable for returning and repaying financial aid, scholarships, or any funds provided to the student.
6. Because withdrawal from classes affects enrollment in other courses, insurance eligibility, financial aid, and veteran's benefits; prior to finalizing withdrawal, students are advised to consult with Financial Aid Office and/or Veteran's Coordinator.

## **EVALUATION METHODS**

Content mastery is assessed through computerized exams, quizzes, discussion posts, normed assessments, critical thinking activities, and application via patient scenarios.

## **GRADING CRITERIA**

### **Course Grade**

The final grade for this course is derived from the following components:

Exams (3)	60%
Final Exam	25%
Tickets to class	5%
Swift River and Discussion Posts (2)	10%

### **Course average grade scale**

The Brazosport ADN Program uses the following grading scale for overall course grades

**A = 92-100    B = 84-91    C = 78-83    D = 70-77    F = 69 or below**

**Final course average less than 78% = course failure.**



# RNSG 2201

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## Exam grade scale

The Brazosport ADN Program uses the following grading scale for exam grades

**A = 92-100      B= 84-91      C= 78-83      D= 70-77      F= 69 or below**

## Exam Policy

1. Students **earn** grades. Grades are not deserved or given. Grades are not inflated or curved. Students with grade dependent scholarships are responsible for earning required grades. Faculty members will not inflate or adjust grades or provide special assignments for students with scholarship or other financial return based on grades. Requesting faculty members to adjust grades is considered unprofessional behavior.
2. If the exam is online, it will occur in a synchronous manner at the time and date on the course schedule. All students must take the exam at the designated time/date. **NO EXCEPTIONS**. All books, papers, computers, purses, phones, hats, drinks, food, gum, and other identified items must not be permitted during testing. No items are permitted on desks during exams, except pens/pencils and a blank sheet of paper. Calculators may be allowed at faculty discretion.
3. For online proctored exams: Once an exam begins, the student may not exit the exam. Instructors will be monitoring exam exits and they will be treated as academic dishonesty. Exams are timed at 1.5 minutes per question, no extra time is allowed. Once the time runs out the exam will shut down. Any questions not answered will not be given credit. Students may **NOT** pause or exit the exam once it begins. Extra time is not awarded. All exams must be taken using Examplify. Zoom proctoring with a webcam is required for every exam. If a student encounters a technical difficulty at any time, they must immediately email the lead instructor and notify them of the specific issue experienced with a screenshot if possible. Once the instructor has been emailed and made aware of the issue with the exact time of the issue, the student may attempt to open the exam back up and resume the exam.
4. For on campus exams: Students should be in seat or ready at computer lab and prepared to begin exams **at least 10 minutes before start time**. All books, papers, computers, purses, phones, hats, drinks, food, gum, and other identified items are not permitted in the computer testing lab. No items are permitted on desks during exams, except pens/pencils and a blank sheet of paper. Calculators may be allowed at faculty discretion.
5. Tier testing may be offered at the discretion of the course instructor and administered on an individual exam basis. The students will be allowed to do tier testing after individually taking the exam. Students will not be allowed to review their individual exam results before beginning tier testing. Students will be randomly placed into groups and given a paper copy of the exam to work through. No phones, recording, or picture taking will be allowed. The exam will then be graded. Two (2) points will be added to the exam grades of students that make/score an "A" on the tier exam, and one point will be added to the individual scores of the students that make/score a B on the tier test. There will be no points awarded for the score of C or below. The instructor reserves the right to withdraw tier testing.
6. Talking is not permitted and will be treated as academic dishonesty. Students with questions or computer issues should raise their hand and wait for the faculty member proctor.
7. Once an exam begins, no student may enter the exam room without permission from faculty. No extra time is allowed for late students. Faculty have the right to close the classroom door and deny admission to late students.
8. Students may **NOT** leave the room once exam begins. Students needing to leave must be accompanied or will be denied re-entry. Extra time is not awarded.
9. Students completing exams should exit quietly and leave area and return to class at time specified by faculty. Classroom management is up to lead faculty. Faculty are not to be compared.
10. Do not email or call faculty for early grades.



## **Exam Review**

1. Exams are graded and evaluated after close of exam.
2. After comprehensive review and analysis, grades are posted. Exam grades are generally posted (ready) at beginning of subsequent class meeting.
3. Any item challenges must be submitted via email providing item subject, rationale for alternate correct answer, and cited reference for rationale.
4. Verbal challenges during live test review are not acceptable. Any unprofessional behavior will halt the live review.
5. Exam review may or may not be done during class time. Review format is left to faculty.
6. Students challenging exam questions must do so according to procedure as published in course syllabi. Faculty decisions are final.

## **Make Up Work**

1. Students absent from scheduled exams or absent on days when assignments are due must contact the instructor prior to the absence.
2. Absence does not excuse or relieve a student from deadlines.
3. Late assignments without a pre-event specific discussion with the course faculty may earn a grade of zero.
4. Written assignments are due the day specified in the class schedule; assignments not submitted at specified time on due date, are late.
5. Late policy point deduction applies to each day late, no matter if holiday, weekend or other non-business day.
6. Late assignments will be time and date stamped by D2L or via email when submitted.
7. It is expected that students purchase required resources in a timely manner. Assignments missed because of unpurchased resources will receive a grade of zero.
8. Nursing students are expected to take examinations at the regularly scheduled time.
9. In the event a student knows they will be absent when an exam is administered, there MAY be a make-up test offered. If no make-up is available for a specific exam, the student earns a ZERO for the exam.

## **Remediation Requirements**

1. Remediation is required in the event the course grade average is below 78 or an individual exam grade is below 78. **Students will not be allowed to sit for the subsequent exam if they have not completed the exam counseling requirement.**
2. In addition to completing the required remediation, students earning less than 78% on any exam must schedule a meeting with the course instructor within 1 week to discuss the exam. **Any student who has not met with the course instructor for required remediation will not be allowed to sit for the next scheduled exam and will earn a grade of zero on that exam.**

**Covid-19 Statement:** The statement below is intended to clarify recommended safety protocols to be followed while on campus, including but not limited to wearing masks, maintaining social distancing, etc. Also included are the specific steps students are required to follow if they test positive for Covid-19 or are exposed to an active case. It is critical that students are getting consistent, clear instructions regarding Covid, so please include the following statement in your syllabus, even if you're not teaching a course that meets on campus.

At Brazosport College, all of us, including faculty, staff and students, share a common goal this fall semester, to keep our classes running in the safest manner possible and avoid any disruption to your progress in achieving your educational and career goals. To that end, we

ask and encourage you to conduct yourself in the following manner while on campus this semester:

- Every day, perform a self-health check prior to coming to campus and stay home if sick.
- To the greatest extent possible, maintain your distance between you and other students, faculty, and staff while on campus.
- Wear a properly fitted face covering over your mouth and nose while indoors on campus. If you do not have a mask, they will be available to you in all classrooms this fall.
- Practice good hygiene, washing your hands regularly and/or using hand sanitizer.
- The most effective way to protect yourself from Covid-19 is through vaccination. The vaccine is readily available and at no cost to you. Vaccine information and availability can be found at <https://brazosport.edu/coronavirus/vaccine/>.

If at any time this semester you begin to experience Covid symptoms, or if you are exposed to someone who has tested positive for Covid-19, please take the following steps:

- Stay home if you're feeling sick and minimize your contact with others.
- Alert the College by completing the Covid-19 Exposure Report Form online at <https://brazosport.edu/coronavirus/report/>. Be sure to provide accurate contact information, including a working phone number that you will answer.
- After submitting the report, you will be promptly contacted by a member of our Rapid Response Team, who will ask you some specific questions about your situation and provide you with guidance moving forward.
- If it is determined that you should not come to class, your instructor will be notified. **Please know that your instructor will consider course adjustments and potential make-up work only if your case has been reported to Brazosport College, and they've been notified by our response team.** Your instructor will work with you to determine how to manage any make-up work.

While walk-ins are available, your visit will be easier if you pre-register by creating an account at [www.mychn.org](http://www.mychn.org). In addition to providing health and behavioral services, CHN also provides COVID vaccinations and testing. All insurance is accepted and healthcare is provided on a sliding scale including no cost for those who need it.

Throughout the semester, please regularly check the College's Covid-19 information page at <https://brazosport.edu/coronavirus/>, where the latest updates and guidelines will be posted.

As members of the BC community, all of us share a responsibility to each other to be as safe as possible.

### **ADDITIONAL POLICIES**

#### **Transitional Education and Supplemental Instruction Resources**

Appointments for tutoring must be made with Pat Jeffreys, SI Coordinator/Tutor Training and Nursing Department, at 979-230-3322 or [pat.jeffreys@brazosport.edu](mailto:pat.jeffreys@brazosport.edu).

### **Statement of Equal Opportunity**

It is the policy of Brazosport College not to discriminate on the basis of gender, disability, race, creed, color, age, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

### **Students with Disabilities**

Brazosport College is committed to providing equal education opportunities to every student. BC offers services for individuals with special needs and capabilities including counseling, tutoring, equipment, and software to assist students with special needs. For student to receive any accommodation, documentation must be completed in the Office of Disability Services. Please contact Phil Robertson, Special Populations Counselor at 979-230-3236 for further information.

### **ADA Statement**

The Associate Degree Nursing Program complies with college policies regarding rights of individuals with disabilities. Applicants and students must notify the college of disabilities. The purpose of ADA is to provide a clear and comprehensive national mandate for elimination of discrimination against individuals with disabilities, to provide clear, strong, consistent enforceable standards addressing discrimination, to ensure the Federal government plays a central role in enforcing standards established in this act on behalf of individuals with disabilities. (1991) An individual with a disability is a person who has a physical or mental impairment that substantially limits a “major life activity,” or has a record of such impairment, or is regarded as having such impairment. A qualified individual with a disability is one who meets essential eligibility requirement for the program or activity offered by a public entity with or without reasonable accommodation. (ADA 1630.20) Essential functions are those functions the individual who holds the position must be able to perform unaided or with the assistance of a reasonable accommodation. (ADA 1630.20). Reasonable accommodation: “Change in the way things are customarily done that will enable an individual with a disability to enjoy equal opportunities.” (ADA 1620.20)

Performance requirements are basic activities a student must be able to complete in a reasonably independent manner. A student who poses a direct threat to health or safety of others or themselves does **not** meet clinical and skills competencies required by Vocational Nursing Program. A “direct threat” is defined as a significant risk to health or safety of others that cannot be eliminated or reduced to acceptable levels by modification of policies, practices or procedures, by provision of auxiliary aids or services. Determination is made on an individual basis. Nursing students must be fully able to comply with program Critical Core Attributes throughout entire program (See Critical Core Attributes).

### **Title IX Statement**

Brazosport College faculty and staff are committed to supporting students and upholding the College District’s non-discrimination policy. Under Title IX and Brazosport College’s policy FFDA (Local), discrimination based on sex, gender, sexual orientation, gender identity, and gender expression is prohibited. If you experience an incident of discrimination, we encourage you to report it. While you may talk to a faculty or staff member at BC, please understand that they are “Responsible Employees” and must report what you tell them to college officials. You can also contact the Title IX Coordinators directly by using the contact information below. Additional information is found on the Sexual Misconduct webpage at [www.brazosport.edu/sexualmisconduct](http://www.brazosport.edu/sexualmisconduct).

Kelli Forde Spiers, Director, Student Life and Title IX Coordinator  
Office J-117D; 979-230-3355; [kelli.fordespiers@brazosport.edu](mailto:kelli.fordespiers@brazosport.edu)  
Victoria Young, HR Coordinator and Deputy Title IX Coordinator  
Office C-114; 979-230-3303; [victoria.young@brazosport.edu](mailto:victoria.young@brazosport.edu)

## **HIPAA**

Students are accountable and responsible for maintaining strict confidentiality of patient information. Breach in confidentiality results in disciplinary action and possible dismissal from the nursing program. Patient confidentiality includes oral, written and electronic communication. The Health Insurance Portability and Accountability Act (HIPAA), is a Federal law which prohibits unauthorized disclosure of private patient information. HIPAA provides both civil and criminal penalties for violations that range from fines of \$250,000 and 10 years in prison.

Students should inform family members of the program's privacy policy. Student information of any kind is not discussed or released to any family member. Family, friends, children, relatives, or any other non-program related persons are NOT permitted at college, in class, at clinical, or at any other program event, unless specifically invited.

## **ADDITIONAL RESOURCES**

Information about the Library is available at [www.brazosport.edu/~lib/Information.htm](http://www.brazosport.edu/~lib/Information.htm) or by calling 979-230-3310.

Student Success Center

Supplemental Instruction Leaders (SI leaders) are located on the second floor of the Sadler Building in HS.224. For more information contact the SI Coordinator: Jenni.Jones@brazosport.edu

FREE TUTORING!! The Student Success Center at Brazosport College offers FREE TUTORING for enrolled BC students.

For more information call the Student Success Center Main Desk at 979-230-3184.

## **Writing Center**

Located within the Student Success Center (second floor of the main building above the counseling and registration office) is the Brazosport College Writing Center. The Writing Center provides drop-in tutoring Monday – Thursday 9 am – 8 pm and Friday 9 am – noon. Online tutoring and other times are available by appointment. The Writing Center can assist with brainstorming, organizing and developing paragraphs, understanding professors' directions, learning about MLA or other styles, learning how to avoid plagiarism, improving mechanics, using Microsoft Word, becoming an even stronger writer, and much, much more. Check out our growing collection on handouts, videos, and other online resources, too.

## **Math Center**

Located within the Student Success Center (second floor of the main building above the counseling and registration office) is the Brazosport College Math Center. The Math Center provides drop-in tutoring Monday – Thursday 9 am – 8 pm and Friday 9 am – noon. The Math Center can assist with transitional math, college algebra, trigonometry, accounting, statistics, calculus, and every other math course offered at the college. Check out our growing collection on handouts, videos, and other online resources, too.

The Student Services provides assistance in the following:

Counseling and Advising	979-230-3040
Financial Aid	979-230-3294
Student Activities	979-230-3355

To reach the Information Technology Department for computer, email, or other technical assistance call the Helpdesk at 979-230-3266.



Get the information you need – when you need it. Click <http://geni.us/BRAZO> to install **BC Connect** on your mobile device to receive reminders, explore careers, map your educational plan, be in the know about events, find out about scholarships, achieve your goals and much more.



Syllabus Receipt Acknowledgement

RNSG 2201 – Care of Children and Families

I received and read the syllabus, course requirements, required text, equipment, and materials for RNSG 2201 – Care of Children and Families

My questions have been answered and clarified. I will seek clarification if needed. I understand there are no verbal contracts. Instructors may change the syllabus as needed to meet course and program outcomes. I am accountable and responsible for all syllabus information.

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Student print name / date

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Student sign name / date

**Retained in Student Permanent File**